

**GREENSBURG SALEM SCHOOL DISTRICT
REGULAR SCHOOL BOARD MEETING APRIL 13, 2016**

PRESENT

Mr. Frank Gazze
Mrs. Charlotte Kemerer
Mr. Ronald Mellinger, Jr.
Mr. Jeff Metrosky
Mr. Richard Payha
Mr. Nicholas Rullo
Mrs. Barbara Vernail

ABSENT

Mrs. Robin Savage
Mr. Stephen D. Thomas

NON-VOTING MEMBERS

Dr. Eileen Amato, Superintendent
Mr. James Meyer, Business Manager and School Board Secretary
Mr. John Scales, Solicitor

OTHERS IN ATTENDANCE

Mr. Kenneth Bissell, Coordinator of Secondary Education and Instruction
Mr. Eric Doran, Greensburg Salem Education Association Representative
Mr. Dennis Flock, Assistant to the Director of Informational Services
Mrs. Kelly Gustafson, Coordinator of Elementary Education, Federal Programs and Instruction
Miss Lisa Malloy, Greensburg Salem Education Association Representative
Mr. Todd McMillen, Coordinator of Student Services
Ms. Anita Rometo, Community Liaison/Assistant Coordinator of Technology and Transportation
Mrs. Lindsay Scarpo, Associate Principal, Amos K. Hutchinson Elementary School
Mr. Matt Sofran, Greensburg Salem Education Association Representative
Mrs. Michelle Sparrow, Greensburg Salem Education Association Representative
Dr. Chris Suppo, Coordinator of Technology, Transportation and Community Relations
Mr. Steve Tribble, Greensburg Salem Education Association Representative

Approximately twelve citizens of the community

NEWS MEDIA

Mr. Jacob Tierney, *Greensburg Tribune Review* Newspaper Reporter
Ms. Brenda Haas, *Penn-Franklin-Salem-Delmont* Newspaper Reporter

CALL TO ORDER

Mr. Ronald Mellinger, Board President, called the meeting to Order at 7:00 P.M. in Room 003 of the Greensburg Salem Middle School, 301 North Main Street, Greensburg, PA 15601. Mr. James Meyer called the Roll, which is indicated above.

EXECUTIVE SESSION

An executive session of the Board was held for hiring and maintenance issue beginning at 7:02 P.M. and the regular meeting was reconvened at 7:15 P.M.

INFORMATIONAL ITEMS

Mrs. Barbara Vernail shared that Lynn Jobe was recognized by the YWCA as the winner of Women's Health and Fitness Award; and Middle School student; Riley Stoner, Middle School wrestler was recognized as Sports Girl of the Year; and Emily Ruggieri, a student at Amos K. Hutchinson Elementary School, made the news for her efforts in raising money for Children's Hospital by selling Girl Scout cookies. Dr. Eileen Amato recognized the Senior High School Student Voice Group. Mrs. Charlotte Kemerer shared that the City of Greensburg was very complimentary stating that our students are wonderful and our teachers are awesome as the City partners with the Middle School in their recycling and bicycle rack projects.

RECOGNITION OF VISITORS

Mr. Richard Mignogna questions the 2016-2017 budget, salary freezes, PSERS rate, new positions and budget shortfalls. Mrs. Anita Leonard, C & S Health and Education Foundation, spoke about health care scholarships for students in the community and read "I Am a Teacher" poem.

REGULAR SCHOOL BOARD MEETING MINUTES OF MARCH 9, 2016

A motion was made by Metrosky/Vernail to approve the minutes of the Regular School Board Meeting of March 9, 2016 as presented.

Section 508 vote: All seven Board Members present voted in the affirmative.

SEE ATTACHMENTS 1-10

SPECIAL SCHOOL BOARD MEETING MINUTES OF MARCH 23, 2016

A motion was made by Kemerer/Vernail to approve the minutes of the Special School Board Meeting of March 23, 2016 as presented.

Section 508 vote: All seven Board Members present voted in the affirmative.

SEE ATTACHMENTS 11-17

FINANCIAL REPORTS

Mr. James Meyer, Business Manager, asked if there were any questions regarding the following reports: Bank Reconciliation – March; Student Activity Funds; Tax Report – March; Year-to-Date Revenue Function Totals and Year-to-Date Expenditure Function Totals.

SEE ATTACHMENTS 18-28

DISBURSEMENTS MADE SINCE LAST MEETING/BILLS TO BE PAID

A motion was made by Gazzo/Metrosky to approve the following: Disbursements Made Since Last Meeting: General Fund - \$3,175,173.46; and Bills to be Paid: General Fund - \$1,312,189.83; Bills to be Paid: Cafeteria Fund - \$138,982.63.

Section 508 Vote: All seven Board Members present voted in the affirmative.

SEE ATTACHMENTS 29-38

ADDITIONAL DISBURSEMENTS MADE SINCE LAST MEETING/BILLS TO BE PAID

A motion was made by Vernail/Metrosky to approve the following: Additional Disbursements Made Since Last Meeting: General Fund - \$168,468.38; and Additional Bills to be Paid: General Fund - \$179,614.74; Additional Bills to be Paid: Cafeteria Fund - \$162,843.95.

Section 508 vote: All seven Board members present voted in the affirmative.

SEE ATTACHMENTS 1-4

ESEA TITLE I, II AND VI REPORTS

No report at this time.

COMMITTEE REPORTS

Central Westmoreland Career and Technology Center Board – No report at this time.

Westmoreland Intermediate Unit – Mrs. Barbara Vernail shared that the Westmoreland Intermediate Unit signed an Agreement with Hempfield Area School District to lease East Hempfield Elementary School for the Crossroads Program.

Greensburg Salem Education Foundation – Mrs. Barbara Vernail noted that the April 1, 2016 Distinguished Alumni Banquet honoring Paul Murphy, Huddie Kaufman and Dr. Jack Smith was a huge success as was the Class of 1985 T-shirt sale.

Student Representative – No report at this time.

School Facilities Advisory Committee – Dr. Chris Suppo shared that the Guaranteed Energy Savings Act and PennSef Program were discussed at the

COMMITTEE REPORTS (cont'd)

March 16, 2016 meeting. The April 20, 2016 meeting will be spent visiting a neighboring school district building.

LEGAL COUNSEL REPORT

No report at this time.

SUPERINTENDENT'S REPORT

All appointments and additions to the substitute lists under the Personnel Report are pending receipt of governmental clearances, certification records, and physical and tuberculin tests, where applicable.

RESIGNATION/MILITARY LEAVE

A motion was made by Gazze/Metrosky to approve the following resignation: Janelle McIntyre, Girls' Assistant Soccer Coach, effective April 13, 2016 and the following paid military leave: Joe Maluchnik, Associate Senior High School Principal, effective April 11, 2016 through and including April 22, 2016..

Section 508 vote: All seven Board Members present voted in the affirmative.

EXTENSION OF A PAID/UNPAID FAMILY AND MEDICAL LEAVE; PAID MATERNITY/FAMILY AND MEDICAL LEAVE; AND UNPAID LEAVE OF ABSENCE

A motion was made by Gazze/Vernail to approve the following extension of a paid/unpaid family and medical leave: Pamela Ross, Elementary School Nurse, effective retroactive to March 30, 2016 through and including May 4, 2016; paid/unpaid maternity/family and medical leave: Tammy Gladkowski, School Nurse – Senior High School, effective beginning approximate April 14, 2016 and continuing for six (6) to eight (8) weeks; and unpaid leave of absence: Pamela Ross, Elementary School Nurse, effective May 5, 2016 through and including May 19, 2016.

Section 508 vote: All seven Board Members present voted in the affirmative.

APPOINTMENTS

A motion was made by Metrosky/Gazze to approve the following appointments: Susan Glowa, Director – Senior High School musical production, effective for the 2016-2017 school year, supplemental contract as per the negotiated Agreement; Leyna Wright, Choreographer – Senior High School musical production, effective

APPOINTMENTS (cont'd)

for the 2016-2017 school year, supplemental contract as per the negotiated Agreement; Mel Orange, Orchestra Coach – Senior High School musical production, effective for the 2016-2017 school year, supplemental contract as per the negotiated Agreement; Mel Orange, Dramatics Coach – Senior High School musical production, effective for the 2016-2017 school year, supplemental contract as per the negotiated Agreement; Mary Jo Holtzer, Homebound Instruction, effective for the 2015-2016 school year, \$32.75 supplemental hourly rate as per the negotiated Agreement; Patrick Hutchinson, Timer/Track Helper – Middle /Senior High School track teams, effective for the 2015-2016 school year, \$30.00 per event; and Brittany Meyer, Timer/Track Helper – Middle/Senior High School track teams, effective for the 2015-2016 school year, \$30.00 per event.

Section 508 vote: All seven Board Members present voted in the affirmative.

APPOINTMENT

A motion was made by Gazze/Metrosky to approve the following appointment: William Taylor, Custodian – Senior High School, effective beginning April 14, 2016, salary set as per the negotiated Agreement.

Section 508 vote: All seven Board Members present voted in the affirmative.

ADVERTISE FOR LIFE SKILLS TEACHER

A motion was made by Vernail/Gazze to advertise the following position: Life Skills Teacher at the Senior High School, full-time permanent position, effective beginning with the 2016-2017 school year, salary set as per the negotiated Agreement.

Voting Aye: Gazze, Kemerer, Payha, Rullo and Vernail.

Voting Nay: Mellinger and Metrosky.

Absent: Savage and Thomas.

Motion passed.

ADVERTISE FOR LIFE SKILLS CLASSROOM INSTRUCTIONAL ASSISTANT

A motion was made by Vernail/Rullo to advertise the following position: Life Skills Classroom Instructional Assistant, full-time position, effective beginning with the 2016-2017 school year, salary set as per Board policy.

Voting Aye: Gazze, Kemerer, Rullo and Vernail.

Voting Nay: Mellinger, Metrosky and Payha.

Absent: Savage and Thomas.

Motion passed.

ADVERTISE FOR GIRLS' SOCCER COACH

A motion was made by Metrosky/Gazze to advertise the following supplemental contract position: Girls' Assistant Soccer Coach – Senior High School, effective beginning with the 2016-2017 school year, supplemental contract as per the negotiated Agreement.

Section 508 vote: All seven Board Members present voted in the affirmative.

READVERTISE FOR GIRLS' TENNIS COACH

A motion was made by Gazze/Metrosky to re advertise the following supplemental contract position: Girls' Tennis Coach – Senior High School, effective beginning with the 2016-2017 school year, supplemental contract as per the negotiated Agreement.

Section 508 vote: All seven Board Members present voted in the affirmative.

APPOINTMENTS THROUGH TRANSFER OF ENTITY

A motion was made by Gazze/Rullo to approve the following transfer of Westmoreland Intermediate Unit staff to the Greensburg Salem School District through the Transfer of Entities Act (24 PS 11-1113): Sherilyn Dallas-Stern, Life Skills Teacher – Senior High School, effective beginning with the 2016-2017 school year, salary set at the appropriate step of the salary scale as per the negotiated Agreement; Kirsten Novello, Learning Support Teacher – Senior High School, effective beginning with the 2016-2017 school year, salary set at the appropriate step of the salary scale as per the negotiated Agreement; Michael Rhea, Learning Support Teacher – Senior High School, effective beginning with the 2016-2017 school year, salary set at the appropriate step of the salary scale as per the negotiated Agreement; Amanda Forsyth, Learning Support Teacher – Middle School, effective beginning with the 2016-2017 school year, salary set at the appropriate step of the salary scale as per the negotiated Agreement; Sarah Frederick, Learning Support Teacher – Middle School, effective beginning with the 2016-2017 school year, effective beginning with the 2016-2017 school year, salary set at the appropriate step of the negotiated Agreement; and Susan Wilder, Learning Support Teacher – Middle School, effective beginning with the 2016-2017 school year, salary set at the appropriate step of the salary scale as per the negotiated Agreement.

Section 508 vote: All seven Board Members present voted in the affirmative.

ADDITIONS TO THE SUBSTITUTE LISTS

A motion was made by Gazze/Kemerer to approve the following additions to the substitute lists: Courtney DePree, Nurse Assistant; and Amy Boggs, Lunchroom Supervisor – Metzgar Elementary School.

Section 508 vote: All seven Board Members present voted in the affirmative.

BUDGET TRANSFERS

A motion was made by Gazze/Kemerer granting approval to make budget transfers up to and including June 30, 2016.

Section 508 vote: All seven Board Members present voted in the affirmative.

RESOLUTION TO AWARD PAPER

A motion was made by Kemerer/Metrosky to approve the Westmoreland Intermediate Unit #7 Joint Purchasing Board's Resolution to award the bid for paper to W.B. Mason Company, Inc. as presented.

Voting Aye: Gazze, Kemerer, Mellinger, Metrosky, Payha, Rullo and Vernail.

Voting Nay: No one.

Absent: Savage and Thomas.

Motion passed.

SEE ATTACHMENTS 42-43

ACCEPT GRANT MONIES

A motion was made by Gazze/Kemerer for the proper officers of the District to accept a \$5,000.00 grant from the community Foundation of Westmoreland County/Greensburg Fund (The Pittsburgh Foundation) for the expansion of the Leveled Literacy Intervention Program.

Section 508 vote: All seven Board Members present voted in the affirmative.

ACCEPT DONATION

A motion was made by Kemerer/Gazze for the proper officers of the District to accept a donation from the former Greensburg Salem High school Field Hockey Club Boosters in the amount of \$3,015.83 to be used to enhance female athletic programs at Greensburg Salem.

Section 508 vote: All seven Board Members present voted in the affirmative.

SEE ATTACHMENT 44

AWARD BID FOR E-RATE WIRELESS PROJECT

A motion was made by Gazze/Vernail to award the bid for the E-Rate Wireless project to the lowest, responsible bidder, CCL Technologies (Computer Centerline), in the amount of \$236,909.00.

Section 508 vote: All seven Board Members present voted in the affirmative.

TAX APPEAL SETTLEMENT

A motion was made by Vernail/Gazze to approve tax appeal settlement No. 12044 of 2008 for tax map #10-04-03-0-299.

Section 508 vote: All seven Board Members present voted in the affirmative.

TRANSFER BALANCE OF TAX SETTLEMENT PAYMENTS

A motion was made by Vernail/Kemerer to transfer the balance of tax settlement payments received up to and including June 30, 2016 to the Capital Project Fund.

Section 508 vote: All seven Board Members present voted in the affirmative.

DESIGNATION OF AGENT RESOLUTION

A motion was made by Rullo/Metrosky to approve the Designation of Agent Resolution naming James J. Meyer as the Agent for the District to apply for federal reimbursement funding as a result of winter storm Jonas.

Section 508 vote: All seven Board Members present voted in the affirmative.

SEE ATTACHMENT 45

NATURAL GAS CONTRACT

A motion was made by Vernail/Rullo for the proper officers of the District to extend the current natural gas contract by one year due to favorable market conditions as recommended by KeyTex Energy of Greensburg and the Westmoreland County Schools Natural Gas Consortium.

Section 508 vote: All seven Board Members present voted in the affirmative.

FOOD SERVICE CONTRACT

A motion was made by Vernail/Metrosky to approve the District's Food Service Contract with Nutrition, Inc. for the 2016-2017 school year with no increase in breakfast and lunch prices at all buildings as contained herein.

Section 508 vote: All seven Board Members present voted in the affirmative.

SEE ATTACHMENTS 46-47

MEMORANDUM OF UNDERSTANDING WITH CCL TECHNOLOGIES

A motion was made by Vernail/Kemerer to approve the memorandum of Understanding with CCL Technologies (Computer Centerline) in the amount of \$9,750.00/month for the 2016-2017 school year, \$10,000.00/month for the 2017-2018 school year, and \$10,250.00/month for the 2018-2019 school year technology support services for the period of July 1, 2016 through June 30, 2019.

Section 508 vote: All seven Board Members present voted in the affirmative.

SEE ATTACHMENT 48

CONTINUATION OF STUDENT ASSISTANCE PROGRAM

A motion was made by Vernail/Rullo to enter into an Agreement between Greensburg Salem School District, Westmoreland County Behavioral Health and Developmental Services Program and Westmoreland County Drug and Alcohol Commission, Inc. for the continuation of the Westmoreland County Student Assistance Program, effective for the 2016-2017 school year.

Section 508 vote: All seven Board Members present voted in the affirmative.

SEE ATTACHMENTS 49-53

PENNSYLVANIA SUSTAINABLE ENERGY FINANCE PROGRAM

A motion was made by Mellinger/Rullo to table the motion to enter into an Agreement with the Pennsylvania Sustainable Energy Finance Program (PennSEF Program) to enter a request for proposals for an ESCO to perform a pre-contract audit with the understanding that there is no cost to the District and no obligation to proceed further if it is not satisfied with the results of the pre-contract audit.

Section 508 vote: All seven Board Members present voted in the affirmative.

BOARD POLICIES

A motion was made by Rullo/Vernail to approve Board Policies: Section 100 – Board Policies 106, 107, 111, 114, 127 and 146; and Section 200 – Board Policies 200, 210.2, 212, 217, 230 and 231 of the Board Policy Manual.as presented.

Section 508 vote: All seven Board Members present voted in the affirmative.

SEE ATTACHMENTS 54-90

APPLY FOR GRANT MONIES

A motion was made by Gazze/Vernail for the proper officers of the District to apply for a \$5,000.00 grant from Workforce Investment Board to supplement supplies for summer STEAM Boot Camp.

Section 508 vote: All seven Board members present voted in the affirmative.

APPLY FOR GRANT MONIES

A motion was made by Vernail/Kemerer for the proper officers of the District to apply for a \$10,000.00 grant from America's Farmers Grow Education to support the Golden Lions Technology shop space at the Senior High School.

Section 508 vote: All seven Board Members present voted in the affirmative.

AMERICORPS VOLUNTEERS HOST SITE

A motion was made by Gazzo/Vernail to be a host site for AmeriCorps volunteers to serve as part of the response to intervention teams to assist in delivery of reading interventions. The cost to the District is a “cash match” payment of \$9,760.00 and a \$1,000.00 of n-kind contributions for full-time AmeriCorps Members awarded to the District.

Section 508 vote: All seven Board Members present voted in the affirmative.

SENIOR PROJECT

A motion was made by Metrosky/Kemerer granting approval for student, Josh Sherback, to construct a memorial bench at the baseball field in honor of Mr. Jim Stewart as his Senior Project.

Section 508 vote: All seven Board Members present voted in the affirmative

SEE ATTACHMENT 91

NATIONAL SPEECH AND DEBATE COMPETITION

A motion was made by Metrosky/Vernail granting approval for students, Paige Oswald and Claire Simpson, accompanied by judge/chaperone, Mary Logan to attend the National Speech and Debate Competition on June 12-17, 2016 in Dallas TA at an approximated cost to the District of \$3,145.00, with part of the cost paid from a grant from the TLC Foundation.

Section 508 vote: All seven Board Members present voted in the affirmative.

SEE ATTACHMENT 92

REVISED SCHOOL CALENDAR

A motion was made by Vernail/Metrosky to approve the revised 2015-2016 school calendar to reflect an Act 80 Day on Friday, May 13, 2016 as approved by the Pennsylvania Department of Education.

Section 508 vote: All seven Board Members present voted in the affirmative.

SEE ATTACHMENTS 93-95

LIFE SKILLS CLASSROOM

A motion was made by Vernail/Rullo to approve the designation of a Life Skills Classroom placed at the Senior High School.

Section 508 vote: All seven Board Members present voted in the affirmative.

LIBRARY LEGISLATIVE DAYS MEETING WITH MEMBERS OF CONGRESS

A motion was made by Rullo/Kemerer to grant approval for Kelly Gustafson to attend the National library Legislative Days as the Pennsylvania Representative

LIBRARY LEGISLATIVE DAYS MEETING WITH MEMBERS OF CONGRESS (cont'd)

for the Pennsylvania School Library Association to meet with members of Congress on May 1-3, 2016 in Washington DC at no cost to the District.

Section 508 vote: All seven Board Members present voted in the affirmative.

PROFESSIONAL DEVELOPMENT DAYS

A motion was made by Gazze/Kemerer granting approval for up to five (5) professional development days during the 2016-2017 school year to Cheryl Harper to participate in the Contemporary Physics Education project at no cost to the District.

Section 508 vote: All seven Board Members present voted in the affirmative.

SEE ATTACHMENT 96

FACILITY USAGE

A motion was made by Gazze/Vernail to approve the following facility usage requests:

- Special Olympics PA Westmoreland to use the Senior High School track for Special Olympics track and field practice from 5:30-7:00 P.M. on Tuesday evenings March 22, 2016, March 29, 2016, April 5, 2016, April 12, 2016, April 19, 2016, April 26, 2016 and May 3, 2016.;
- Salem Township Gymnastics to use the Senior High School gymnasium for their Gymnastics Show from 3:00-10:00 P.M. on Friday, June 2, 2016 and from 5:00-6:00 P.M. on Thursday, June 2, 2016 to bring in the mats;
- Robert Fontanesi, Tommy Smith Junior Golf, to use Room 135 and the gymnasium of the Greensburg Salem Middle School for a Junior Golf Program from 6:30-8:00 P.M. on Tuesday, April 19, 2016 and Tuesday, April 26, 2016

Section 508 vote: All seven Board Members present voted in the affirmative.

SEE ATTACHMENTS 97-100

SCHOOL PHYSICIAN

A motion was made by Vernail/Gazze to reappoint Dr. Robert Tymoczko, school physician, effective for the 2016-2017 school year, at a rate of \$5.00 per exam for students in grades six and eleven who did not return private physician reports.

Section 508 vote: All seven Board Members present voted in the affirmative.

SCHOOL DENTIST

A motion was made by Vernail/Metrosky to reappoint Dr. Vance Barber, school dentist, effective for the 2016-2017 school year, at a rate of \$1.00 per exam for students in grades one, three and seven.

Section 508 vote: All seven Board Members present voted in the affirmative.

Mr. Mellinger asked if anyone in the audience had questions. Mr. Bob Iuzzolino asked about the number of Life Skills classrooms at the Senior High School and questioned the hiring of an additional guidance counselor and at what level. Mrs. Anita Leonard commented that from a nurse's perspective an additional counselor position is needed to deal with behavioral issues. Mr. Richard Mignogna asked Mr. Scales if there are any sheriff's sales due to property taxes. Mr. Michael Sheliga asked where the administrative conference room is located for the next meeting. Mrs. Charlotte Kemerer commented on Michelle Sparrow's handout and Hutchinson Elementary Schools Think, Make, Share! Marker Space.

Superintendent Dr. Eileen Amato announced that the Board Discussion Meeting for May will be held on Wednesday, May 18, 2016 at 7:00 P.M. in the Administration Conference Room. The public is invited and encouraged to attend. The Regular School Board Meeting for May will be held on Wednesday, May 25, 2016 at 7:00 P.M., in Room 003 of the Greensburg Salem Middle School.

ADJOURN

A motion was made by Metrosky/Gazze to adjourn the meeting.

Section 508 vote: All seven Board Members present voted in the affirmative.

The Regular School Board Meeting of the Greensburg Salem School District Board of Education was held on Wednesday, April 13, 2016, beginning at 7:00 P.M. in Room 003 of the Greensburg Salem Middle School, 301 North Main Street, Greensburg, PA 15601, was adjourned at 8:22 P.M.

ATTEST:

James J. Meyer, School Board Secretary